

**THE NORTH HAVEN BOARD OF EDUCATION  
5 LINSLEY STREET  
NORTH HAVEN, CONNECTICUT**

**MINUTES**

Date: June 11, 2009

Attendance at this REGULAR Meeting: John Lambert, Sandra Cummings, Alicia Clapp, Stephen DiCapua, Suzanne Donofrio, Gerald Feinberg, Carole Franceschet, James Hogan, Debbie Volain, Edward Gomeau, Director of Business and Operations, Patricia K. Brozek, Assistant Superintendent, and Sara-Jane R. Querfeld, Superintendent of Schools

Meeting called to order by Chairman John Lambert at 7:30 p.m.

1. Approval of Minutes of May 14, 2009

Moved: to approve the Minutes May 14, 2009

Approved

MOVED: James Hogan  
SECOND: Alicia Clapp  
AYE: 9  
NAY: 0  
ABSTAIN: 0

2. Budgets:

- a. 2008-2009 Budget
- b. State and Federal Funds
- c. Extra-Curricular Activities

Moved: to accept budget reports and place them on file

Approved

MOVED: Sandra Cummings  
SECOND: Debbie Volain  
AYE:  
NAY:  
ABSTAIN:

3. Report of Standing Committees

a. Finance and Operations

- 1. Approval of Food Service Contract (attached)
- 2. Approval of Bus Contract

Mr. DiCapua stated that the budget is in good shape and wanted to congratulate the Special Education Department for managing their budget, which is not an easy account to manage.

Moved: to approve both the Food Service Contract and the Bus Contract

Approved

MOVED: Alicia Clapp  
SECOND: James Hogan  
AYE:  
NAY:  
ABSTAIN

b. Personnel

1. Approval of the resignation of Anna Mary Miller, K-1 Integrated Day teacher at Green Acres School

Moved: to approve the resignation of Anna Mary Miller, K-1 Integrated Day teacher at Green Acres School

Approved

MOVED: John Lambert  
SECOND: Carole Franceschet  
AYE:  
NAY:  
ABSTAIN

Mrs. Querfeld stated that Mrs. Miller was a wonderful K-1 teacher, who will be missed

2. Approval of resignation of David L. Yoder, Music Teacher at Green Acres School

Moved: to approve the resignation of David L. Yoder, Music Teacher at Green Acres School

Approved

MOVED: John Lambert  
SECOND: James Hogan  
AYE:  
NAY:  
ABSTAIN

Mrs. Querfeld stated that Mr. Yoder was an excellent Music Teacher.

3. Approval of resignation of Sherry Guo, Math Teacher at North Haven High School

Moved: to approve the resignation of Sherry Guo, Math Teacher at North Haven High School

Approved

MOVED: John Lambert  
SECOND: Carol Franceschet  
AYE:  
NAY:  
ABSTAIN

4. Approval of Michelle Cyr's request for an additional year of Child Rearing Leave

Moved: to approve the request for Michelle Cyr's additional year of Child Rearing Leave

Approved

MOVED: John Lambert  
SECOND: Debbie Volain  
AYE:  
NAY:  
ABSTAIN

5. Approval of Laretta Dowling as Principal of Clintonville Elementary School

Moved: to approve the appointment of Laretta Dowling as Principal of Clintonville Elementary School

Approved

MOVED: Alicia Clapp  
SECOND: James Hogan  
AYE:  
NAY:  
ABSTAIN

Mrs. Querfeld stated that Mrs. Dowling has been Administrative Intern for one year and has spent time at each of the elementary schools. She stated that the faculty and staff were in full support of Laretta Dowling as Principal. Contratulations Laretta!

6. Approval of Mariann Rossi-Ondusky as Director of Student Services

Moved: to approve the appointment of Mariann Rossi-Ondusky as Director of Student Services

Approved

MOVED: John Lambert

SECOND: Alicia Clapp

AYE:

NAY:

ABSTAIN

Ms. Brozek stated that there were four candidates for the position of Director of Student Services. It was unanimous vote by the committee to choose Mariann Rossi Odusky.

c. Curriculum, Instruction and Planning

1. Approval of 2009-2010 Board of Education Meetings (attached)

Moved: to approve the 2009-2010 Board of Education Meetings

Approved

MOVED: John Lambert

SECOND: Sandra Cummings

AYE:

NAY:

ABSTAIN

2. Approval of the Educational Technology Plan

Moved: to approve the Educational Technology Plan

Approved

MOVED: Sandra Cummings

SECOND: James Hogan

AYE:

NAY:

ABSTAIN

Curriculum and Instruction Committee et on June 1, 2009. Mrs. Donofrio reported they had the Year End Evaluations, with reports from Marilyn Sapienza, K-5 Science and Social Studies, Jill Metz, 6-12 Social Studies, and Kristen Barron, reported on school wide enrichment program at the Middle School., Marge Dolan reported on the Outdoor Education, and Ann Cappetta reported on TEPs. Mrs. Donofrio reported that the next meeting will be on the last Monday in July at 10:00 a.m..

4. ACES

Mrs. Clapp reported that the Strategic Plan that ACES has put into place has been accepted. She reported that Mr. Bill Curlin has been re-elected as Chairperson and Lynn Campo from Hamden. She stated that they evaluated and extended the contract of Dr. Edmonson and the Assistant Directors, and HR Director, and the Director of Finance Operations. ACES evaluations occur in June (annually). Mrs. Clapp reported that the salary increases were between 3-3.5%. She also reported that the specifications were approved for the Little Theater on Lincoln Street.

5. North Haven PTA Council

Mrs. Volain reported that the budget was discussed and since has passed. She reported that Project Graduation for the High School is set and cannot be changed at this point. She stated that Jo Pappa-Kenney is remaining as president of PTA Council. Jo Pappa-Kenney will also be President of the High School PTSA.

6. School Building Committee

Mrs. Querfeld stated that there have been no Building Committee meetings, however the next meeting is being held on Thursday, June 17, 2009 at 8:00 a.m. at Central Office.

7. Superintendent's Report

Mrs. Querfeld asked Ms. Brozek to report on some residency issues.

Ms. Brozek reported that she is still re-registering students (3, 6, and 9<sup>th</sup> graders) A letter went out to all parents who did not register their students stating that their child would not be assigned a teacher or receive a schedule until they are registered. We are still getting more parents coming up and registering their child. As of July 10, 2009 Ms. Brozek reported that she mailed 12 withdrawal letters to families who she knows are not residents of North Haven. Ms. Brozek feels that they are making significant progress.

Mrs. Querfeld reported the following:

- North Haven High School graduation will be at 4:00 p.m. on June 23, 2009. Graduation will be held outside, weather permitting, on the football field at the Middle School. In the event there is going to be inclement weather, Pat Russ and Sara will make decision to make changes.
- At Graduation, one of our Board Members, Stephen DiCapua will be making the remarks instead of our Chairman, John Lambert because Steve's son is graduating this year.
- North Haven Middle School will be holding Promotion Exercises on June 22, 2009 at 10:30 a.m. The 8<sup>th</sup> graders wrote petition asking the principal to include their parents. Mr. Piazza has worked it out so that the Promotion Exercises will be held in the gym so that parents can attend.
- Attended sports banquets as well as the Concert on the Green last evening.
- Attended Senior Awards Night on Tuesday
- North Haven has had their first confirmed case of H1N1 flu at the Middle School. Mrs. Querfeld stated that the parents are doing a great job keeping the students out of school if they are not well. There was also a suspected, but unconfirmed case at Green Acres, as well as a few other suspected cases. Mrs. Querfeld stated she is polling each school on a daily basis to check on absenteeism. She stated she is in constant contact with Quinnipiac Valley Health and that she is reacting exactly with the Health Department advises. Mrs. Querfeld stated that she began back in April, having the custodian's clean more frequently to insure that the schools are kept clean back in April.

#### 8. Public Comments

Mr. Gary Amato stated that he wanted to commend the Board and Patricia Brozek for all of their hard work with reference to residency. He also commented how wonderful the Middle School Band was in the Memorial Day Parade. Mr. Amato also wanted to know if an engineer would be involved with the Middle School driveway and traffic. Mr. Gomeau replied that he is working on it with the engineer and will be looked at over the summer with regards to regular traffic patterns. Mrs. Querfeld also informed Mr. Amato that the gate is now open between the High School and the Middle School so people can exit on Elm Street, and that should alleviate some of the traffic congestion. Mr. Amato also wanted to state that he is still in disagreement with Chief DeCarlo with regards to the stealth report the Police Department has had done.

#### 9. Executive Session:

Motion: to recess into executive session at 8:10 p.m.

Approved

MOVED: James Hogan  
SECOND: Stephen DiCapua  
AYE:  
NAY:  
ABSTAIN

Motion: to recall to order the regular Board of Education meeting at 8:50 p.m.

Approved

MOVED: John Lambert  
SECOND: Sandra Cummings  
AYE:  
NAY:  
ABSTAIN

##### a. Approval of clerical contract

Motion: to approve the clerical contract

Approved

MOVED: Sandra Cummings  
SECOND: Alicia Clapp  
AYE:  
NAY:  
ABSTAIN

Mrs. Cummings stated that the clerical contract will be extended from the first day of July, 2006-June 30, 2011. The basic contract calls for a 2% wage increase each year. Also covers Health Insurance Benefit increase to 7%, as well as a retirement benefit which states any employee hired prior to July 1, 2009 will be part of the Town of North Haven contribution plan.

b. Approval of non-union raises: Administrative Assistants, Business Manager and Assistant Superintendent

Motion: to approve non-union raises: Administrative Assistants, Business Manager, and Assistant Superintendent

Approved

MOVED: Sandra Cummings

SECOND: Debbie Volain

AYE: 8

NAY:

ABSTAIN: 1

This will place the Administrative Assistants will be placed on a grid, and the Business Manager and Assistant Superintendent will receive 2% raises.

d. Approval to extend Superintendent's contract to 2012

Motion: to approve to extend Superintendent's contract to 2012

Approved

MOVED: James Hogan

SECOND: Sandra Cummings

AYE:

NAY:

ABSTAIN

10. Adjournment

Moved: to adjourn at 8:55 p.m.

Approved

MOVED: Carole Franceschet

SECOND: James Hogan

AYE:

NAY:

ABSTAIN:

Respectfully submitted,

John Lambert  
Chairman